

Information for Authors

Authors are invited to submit original research articles within the broad scope of the Journal. Please use the following guidelines.

Submission

1. Please submit an electronic copy of your paper to the Editor-in Chief in WORD. There is no need to mail a hard copy by normal postal mail. If needed, you will be requested for a hard copy.
2. Manuscripts, written in English, should be double-spaced with one-inch margin on all four sides and formatted for double-blind refereeing.
3. A brief abstract (maximum 100 words) should be included at the beginning of the manuscript, followed by keywords. Keywords will be used for indexing and identifying suitable reviewers.
4. Footnotes should not be used unless absolutely necessary.
5. It is assumed that manuscript is original and has neither been published nor is being simultaneously considered by another journal. The authors are required to seek written approvals from original authors if any copyrighted materials are used.
6. Members of AIMS International are exempted from a paper submission fee. If the submitting author is not member of AIMS International, he/she should include a non-refundable fee of \$30 (Rs. 500, if the paper is submitted by an author who is presently and permanently working in India).
7. The editors will strive to provide a prompt turnaround time between submission and publication. To expedite the reviewing process, authors are encouraged to suggest (up to five) names of potential reviewers. Please enclose their names, addresses, phone numbers, and e-mail addresses. The editors are, however, under no obligation to seek opinions from suggested referees.
8. Submission of a manuscript automatically implies that no copyrights have been violated. Upon acceptance of the manuscript, all rights would be transferred to the AIMS International.
9. References should be as per Elsevier SCOPUS style. Please refer to the sample paper posted on the journal's website.
10. The articles should preferably be limited to 20 pages in length. Articles longer than 40 pages will not be considered.

Refereeing Process

1. The Editor in Chief will make an initial determination of the suitability of the manuscript. Papers, which lack clarity in presentation, do not demonstrate contribution to knowledge, or are clearly outside the scope of the Journal, will not be sent for review.
2. The Editor in Chief will send the manuscript to at least two competent reviewers.
3. Based on the review reports, the Editor in Chief will either determine whether the manuscript should be accepted, rejected, or revised; or will consult further with additional reviewers.
4. The Editor-in-Chief reserves the right to make changes in the above procedure and retains the final decision on any submission.

Revision Process

1. For manuscripts in need of revision, authors will be requested to revise their manuscript and resubmit the revised version within two months. Revision submitted after two months will be treated as new submission.
2. The authors should clearly demonstrate their responses to the reviewers' comments in a separate document.
3. An electronic copy in WORD should be submitted.

After Acceptance

1. Names and affiliations of all authors should be listed immediately after the title of the article. An abstract (maximum 100 words) and a list of keywords (maximum six) should be included.
2. All tables and figures should be consecutively numbered, titled in the journal style.
3. Authors will also be required to provide an electronic copy of the final paper in WORD and PDF.
4. Brief biographies (100 words maximum each author) of authors should be enclosed.
5. Authors will also provide a short statement (100-200 words) indicating the management perspective of the article. It should be written in a non-technical language that can be understood by the practicing managers.

6. Galley-proofs will be sent to the submitting author. Corrections should be made within two days. Major modifications cannot be made at this stage. Authors will be charged for extensive corrections at this stage.
7. To defray printing costs, authors are required to pay a nominal charge of \$20 (Rs. 300 if the paper is submitted by an author who is presently and permanently working in India) per printed Journal page. Under exceptional circumstances, this charge can be reduced or waived.

After Publication

1. The author will be mailed PDF file of the article and a hard copy of the journal within ten days of publication.
2. We will send the PDF file of the article, on your behalf, to authors' friends, colleagues and peers if a request is made within one month of the publication. Please provide a list of individuals in an excel sheet with recipients' names, name of the schools/organization, and their e-mails.

The publisher reserves the right to make changes in the above procedure and retains the final decision on any submission.

For additional information, please contact:

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